

4.0 MoU to be signed between Institution and Skill Knowledge Providers/ Trainers

Agreement

Under the National Skill Qualification Framework (NSQF) of the All India Council for Technical Education

This Agreement is entered into and executed on this 26 day of Sep, 2019 at Adityapur.

By and Between

Department of Higher, Technical Education & Skill development, Govt. of Jharkhand , Yojna Bhavan, Doranda Ranchi - 1 running **Govt. Polytechnic, Adityapur** represented by its **Principal** which expression shall, where the context so admits, be deemed to include its successors, executors and administrators of the ONE PART

AND

M/S HIGHCO ENGINEERS Pvt. Ltd. , Adityapur (hereinafter referred to as the " Skill Knowledge Provider- SKP") a Company registered under the Company Act, 1956, through its **Managing Director (Mr. Sanjay Kr. Singh)** having its registered/approved Office at **B-23 & 25, 1st Phase, Industrial Area, Adityapur** (which expression, unless it be repugnant to the context or meaning thereof, shall be deemed to mean and include their executors, administrators and assigns), party of the **SECOND PART**.

WHEREAS, the All India Council for Technical Education has initiated a scheme to provide competency based skills under the National Skill Qualification Framework (Here in after to be referred as NSQF)

WHEREAS, in terms of the said scheme launched by All India Council for Technical Education, AICTE has extended invitation to various Institutions/ Organizations to join as Vocational Educational Institutions to provide education component and Skill Knowledge Providers to provide Competency Based Skills.

WHEREAS under the scheme a Skill Knowledge Provider is required to perform the role and function of providing hands on skill training in a specific sector i.e. in the Automobiles Sector, Skill Knowledge Provider shall be the service centre of authorized automobile manufacturers located preferably all over the Country or in the IT Sector, the Skill Knowledge Provider shall be the training sector of authorized IT Company located preferably all over the Country. The Skill Knowledge Provider could also be one who is established for imparting hands on skills or training in a respective sector;

WHEREAS the First Party is to participate as an Institution to register students under the National Skill Qualification Framework (NSQF);

WHEREAS the Second Party has expressed its keen interest and desire to be a key Partner in the execution of the National Vocational Educational Qualification Framework in terms of the objectives of the scheme and policy as highlighted and specified in the said framework and particularly in view of the desire and interest of **M/S HIGHCO ENGINEERS, ADITYAPUR** to join and Partner with **GOVT. POLYTECHNIC, ADITYAPUR** in providing competency based skills through its centres which shall act as Skill Knowledge Provider for the purposes of the scheme;

WHEREAS Both parties have held discussions and agreed for collaboration for conducting Vocational Education Programme(s) under the education scheme of the NSQF, whereby **GOVT. POLYTECHNIC, ADITYAPUR** will impart and award credits for the "Academic" content" of the Curriculum and **M/S HIGHCO ENGINEERS, Adityapur** will provide skill training through its training centres called **M/S HIGHCO ENGINEERS, Adityapur - SKP's** and will impart and award credits for such 'Skill oriented training' content of the Curriculum to the registered students.

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THEREFORE, both the parties hereby agree to conduct Vocational Educational Programme initiated by AICTE under NSQF, on the following terms and conditions:

1. **M/S HIGHCO ENGINEERS, Adityapur (SKP)** shall perform following functions:
 - a. Announce the schedule of module for the calendar year.
 - b. Register students for the modules.
 - c. Conduct the modular training.
 - d. Conduct examination/ evaluate the student, award the grade indicating the Level of skill acquired.
 - e. **M/S HIGHCO ENGINEERS, Adityapur - SKP** shall Register students for evaluation the Skill Modules, who have acquired skills on their own.
2. The Second Party agrees that the following responsibilities shall be undertaken by the **GOVT. POLYTECHNIC, ADITYAPUR** Academic Training centres:
 - f. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic centers shall plan the Vocational Education Programme(s) to be offered in the Academic Year concerned and inform **M/S HIGHCO ENGINEERS, Adityapur - SKP's** about the same at least two months prior to the date of commencement of the Programme(s).
 - g. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre shall announce and inform information on its Web site, the Vocational Education Programme(s) it plans to offer in the Academic Year concerned for the information of the prospective students and invite applications for admission from interested candidates at least two months prior to the date of commencement of the Programme(s).
 - h. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre shall follow the admission norms of AICTE and the State Govt. concerned. The admission shall be made strictly on the merits. The **GOVT. POLYTECHNIC, ADITYAPUR - Academic Centre** will then upload the names and details of the selected students on AICTE Web-Portal.
 - i. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre will send to **M/S HIGHCO ENGINEERS, Adityapur - SKP** the Level-wise and Sector-wise lists of students registered for Vocational Education Program(s) in the Sectors.
 - j. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre will conduct appropriate Classes for the Academic content of the Curriculum of the Vocational Education Programme(s) so as to complete the Academic portion within prescribed time.
 - k. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre will conduct final examinations and evaluate the students for the Academic portion of the Programme(s) as per the rules and regulations of the **University**.
 - l. After receiving a 'Statement of Credits for the Vocational/ Skill portion of the students from **M/S HIGHCO ENGINEERS, Adityapur - SKP**, the **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre will send the combined Academic and Vocational/ Skill portion credits of the students to the **University**.
 - m. Wherever such provisions are made by the the **University**, the **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre will award a 'Level Certificate' to the student who has successfully completed both the Academic and the Vocational/ Skill portions of the particular Level.
 - n. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre shall maintain a record of the registered students and Certificates issued and upload the same on **AICTE Web-Portal**.

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- j. The **GOVT. POLYTECHNIC, ADITYAPUR** Academic Centre shall submit details of students registered, evaluation conducted and results to the University, and also upload the same on AICTE Web-Portal.

3. General:

Fees to be charged to students:

- a. Fee collection part (Like Registration, Course /Skill conduct) will be handled by **SKP (M/S HIGHCO ENGINEERS, ADITYAPUR)**.

4. No Confidentiality:

There shall not be any confidentiality of any information disclosed by both parties to each other, either in operationalizing this agreement or for the purposes of implementing this agreement. The information sought under the Right to Information Act or otherwise by any student, shall be promptly made available.

5. Effective Date:

This agreement is effective from the date signed by both the parties shall be valid for a period of three years until determined, suspended or terminated earlier.

IN WITNESS WHEREOF, the parties hereto, each acting under due and proper authority have executed this mutually binding Memorandum of Understanding as of the date first written above.

For Govt. Polytechnic, Adityapur:

Signed: Birendra Prasad
Name: BIRENDRA PRASAD
Title: व्याख्याता (प्रवर कोटि)-सह-प्राचार्य
Date: राजकीय पोलिटेक्निक, आदित्यपुर
26.9.2019

For HIGHCO ENGINEERS PVT. LTD.
For M/S Highco Engineers, Adityapur:

Signed: Sanjay Kumar Singh
Name: SANJAY KUMAR SINGH
Title: DIRECTOR
Date: 26.9.2019

Witnessed by:

- 1) Signature: Mujahidul Islam
Name: (Mujahidul Islam)
Date: 26.9.2019
2) Signature: _____
Name: _____
Date: _____

*Strike off whichever is not applicable